



BILLING SOFTWARE WITH GST SUPPORT

Address: 05, RS Naidunagar Main
Road Near Pushpa Ashrama,
Ring Road Mysore-57007.

Phone No: 8892905117, 9738500816

Email ID: info@clicktosearch.in

Website: www.ClickToSearch.in

INSTA

INTRODUCTION

INSTA is simple, efficient, online GST Billing Software. INSTA is a complete solution to manage your Business. This billing software can handle current taxes of different states of India, Taxes of different countries and are already ready for tax changes like GST. INSTA billing software can handle very large data at a very good speed. It offers you to identify and add the item quickly to the invoice using barcode scanner, easy election of item name. Can be used for single branch business establishments as well as for Multi branch showrooms with Godowns or Warehouses. It comes out with many user friendly features which include:

- Dashboard
- Sales Module
- Products Management
- Inventory Management
- Quotation
- Expense Module
- Single and Multiple branch Module
- Retail Shops Module
- Barcode System
- Bulk SMS Module

Attractive and Informative Dashboard:

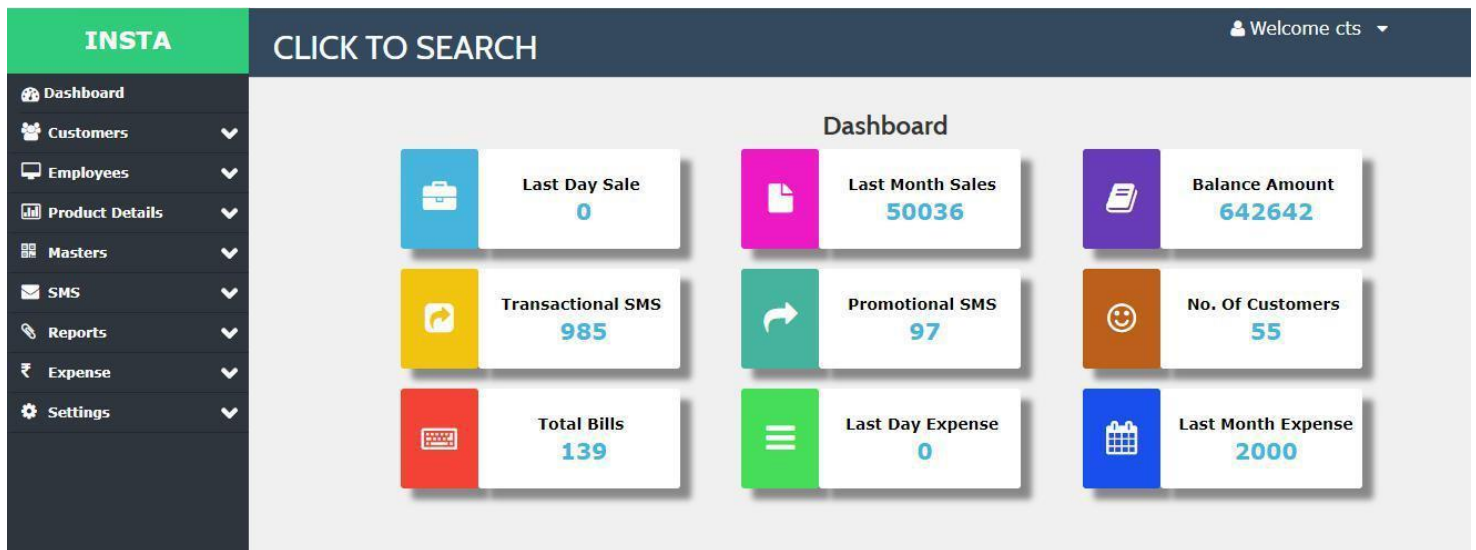


Fig (a) - Dashboard

Dashboard gives us the information of sales happened previous day, monthly wise sales, total bills generated, previous days expense, monthly expense, total messages left (which includes Transactional and promotional SMS Balance), Number of customers, Balance Amount and etc.,

Product Details:

INSTA

- Dashboard
- Customers
- Employees
- Product Details
- Masters
- SMS
- Reports
- Expense
- Settings

CLICK TO SEARCH
Welcome cts

Add Product Details

Product Type* Select Product Type

Product Name*

Cost*

Selling Price*

MRP

Dis(%)

Dis(Rs)

UOM Select UOM

GST

GST(Rs)

Supplier Select Supplier

Details

Brand Select Brand

Bill No

Product Code

HSN/SAC CODE HSN SAC

Add

Fig (b) (I) - Add Product Details

INSTA

- Dashboard
- Customers
- Employees
- Product Details
- Masters
- SMS
- Reports
- Expense
- Settings

CLICK TO SEARCH
Welcome cts

Manage Product Details

Delete

Q

Edit		Product Name	Product Type	Cost Price	Selling Price	GST	Product Code
	<input type="checkbox"/>	Android	Mobile	13000.00	14000.00	0.00	352944073901756
	<input type="checkbox"/>	APPLE	MILK SHAKES	40.00	60.00		AMLB
	<input type="checkbox"/>	APPLE JUICES	Juices	50.00	90.00	0.00	
	<input type="checkbox"/>	BANANA	MILK SHAKES	20.00	40.00		
	<input type="checkbox"/>	BUTTER FRUIT	MILK SHAKES	30.00	50.00		
	<input type="checkbox"/>	CB Chicken Biryani	Non Veg	180.00	250.00	0.00	
	<input type="checkbox"/>	Chairs	Furniture	2000.00	3000.00	18.00	
	<input type="checkbox"/>	Chicken Fried Rice	Rice Items	80.00	100.00		
	<input type="checkbox"/>	Chicken Kabab	Non Veg	60.00	70.00		MSP00406
	<input type="checkbox"/>	Chicken Noodles	Noodles Items	80.00	100.00		

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1 of 8

Fig (b) (II) - Manage Product Details

This module lets us to insert our products with all related particulars. It gives an ease even to update and delete the updated products.

Inventory Management:

INSTA
CLICK TO SEARCH
Welcome cts ▾

- Dashboard
- Customers ▾
- Employees ▾
- Product Details ▾
- Masters ▾
- SMS ▾
- Reports ▾
- Expense ▾
- Settings ▾

Inward Products

Purchase Date: ▾
Cost Price:

Select Branch*: ▾
Quantity:

Product Type*: ▾
Supplier: ▾

Product Name*: ▾

Fig (c) (I) - Inward Products

INSTA
CLICK TO SEARCH
Welcome cts ▾

- Dashboard
- Customers ▾
- Employees ▾
- Product Details ▾
- Masters ▾
- SMS ▾
- Reports ▾
- Expense ▾
- Settings ▾

Manage Inward Products

Edit	Branch	Product Name	Product Type	Quantity	Cost Price
	<input type="checkbox"/> Click To Search	Android	Mobile	1.00	13000.00
	<input type="checkbox"/> Click To Search	APPLE JUICES	Juices	10.00	50.00
	<input type="checkbox"/> Click To Search	APPLE JUICES	Juices	1.00	50.00
	<input type="checkbox"/> Click To Search	DELL	Electronics	10.00	30000.00
	<input type="checkbox"/> Click To Search	DELL	Electronics	1.00	30000.00
	<input type="checkbox"/> Click To Search	Digital	Watches	10.00	2000.00
	<input type="checkbox"/> Click To Search	Fastrack in Women's	Watches	25.00	2000.00
	<input type="checkbox"/> Click To Search	Fastrack in Women's	Watches	1.00	2000.00
	<input type="checkbox"/> Click To Search	Fastrack in Women's	Watches	1.00	2000.00
	<input type="checkbox"/> Click To Search	Fastrack in Women's	Watches	4.00	2000.00

1 of 3

Fig (c) (II) - Manage Inward Products

Inventory Management System

- a. This system lets you to manage the inventory.
- b. Inventory management comes with the reports and easy tracking of inventory.

Sales Module:

INSTA
CLICK TO SEARCH
Welcome cts ▾

- Dashboard
- Customers ▾
- Employees ▾
- Product Details ▾
- Masters ▾
- SMS ▾
- Reports ▾
- Expense ▾
- Settings ▾

Sales Details

Quotation ☒ Bar Code Item

Items Details
Delete

Invoice No	140	Sale Date	11/12/2017	Name	Enter Customer Name	Ph No.	Enter Mobile No.
Total Amount*	Total	Dis(%)	Dis(%)	Dis(Rs)	Dis(Rs)	Total	Total
GST	18.00	GST(Rs)	GST(Rs)	Rate*	Rate*	Received*	Received*
Balance	Balance	Reference No	Reference No	Payment Type	Select	Description	Description
Party GSTIN	Party GSTIN	e-waybill	e-waybill	Booking Date	11/12/2017	Delivery Date	11/12/2017
Vehicle No	Vehicle No	Sale Person	Sale Person ▾				

Save

Fig (d) - Sales Module

- This billing software can handle current taxes of different states of India, Taxes of different countries and are already ready for tax changes like GST
- INSTA billing software can handle very large data at a very good speed. It offers you to identify and add the item quickly to the invoice using barcode scanner, easy election of item name.
- INSTA is smart billing software that handles the task of applying correct price to the item very efficiently. It will consider all specification and current date time. For example customer for whom bill is being made, the retail outlet from where bill is being made, current date and time for currently active promotions, inspection of different items from the bill to apply appropriate promotions.
- When an operator adds any item into an invoice, correct price are assured to be applied automatically by INSTA which is the main aspect of any billing software.
- Points** will be allocated to a customer on purchase of each product.

Quotation Option

- Here in this module if a customer asks for **quotation** by just clicking the check box and adding item details you can give a customer a quotation bill.
- Invoice no and quotation number is different.
- Once **Bill** gets generated, a **SMS** will be sent to the customer based on purchase details.

Sales Report:

INSTA

- Dashboard
- Customers
- Employees
- Product Details
- Masters
- SMS
- Reports
- Expense
- Settings

CLICK TO SEARCH
Welcome cts

Sales Report

From Date: 11/11/2017
To Date: 11/12/2017
Load Send SMS Export

	Bill No	Name	Bill Date	Mobile No	Total	GST	Paid	Balance	Reprint	Pay Bal Amt	View Details
<input type="checkbox"/>	139	Misbha	08/12/2017	8553170832	53	18%	53	0	Reprint	Pay Bal	View Details
<input type="checkbox"/>	138	Misbha	30/11/2017	8553170832	212	18%	212	0	Reprint	Pay Bal	View Details
<input type="checkbox"/>	137	Misbha	30/11/2017	8553170832	11800	18%	11800	0	Reprint	Pay Bal	View Details
<input type="checkbox"/>	136	Misbha	30/11/2017	8553170832	5900	18%	5900	0	Reprint	Pay Bal	View Details
<input type="checkbox"/>	135		28/11/2017		1103	18%	1103	0	Reprint	Pay Bal	View Details
<input type="checkbox"/>	134		28/11/2017		590	18%	590	0	Reprint	Pay Bal	View Details
<input type="checkbox"/>	133	undefined	28/11/2017	1100.00	104	198%	80	24	Reprint	Pay Bal	View Details
<input type="checkbox"/>	132		24/11/2017		708	18%	708	0	Reprint	Pay Bal	View Details
<input type="checkbox"/>	120	LINGRAJ	13/11/2017	9449727646	46645	18%	26640	20005	Reprint	Pay Bal	View Details
Total-		67115		Paid-	47086		Balance-	20029			

Fig (e) - Sales Report

- Sales report gives us the information of sales happened previous day, previous month.
- On selection of desired dates of report, sales report can be obtained.
- It also gives the information of Paid Amount and Balance Amount.
- Bill Reprint is possible.
- If the customer has balance, SMS can be sent to that particular customer by selecting the check box.
- View Details allows the admin to view the bill details.
- Balance payment is also possible in the same module.
- Export to XL option is also available.

Quotation Report:

INSTA

- Dashboard
- Customers
- Employees
- Product Details
- Masters
- SMS
- Reports
- Expense
- Settings

CLICK TO SEARCH
Welcome cts

Quotation Report

From Date:
 To Date:
Load
Export

Q

Quotation No	Customer Name	Mobile No	Quotation Date	Total Amount	Reprint	Confirm Purchase
5	LINGRAJ	9449727646	13/11/2017	46645.00	Reprint	Confirm

Fig (f) - Quotation Report

Quotation Report gives us the complete information of quotation details, if the customer is satisfied with the quotation given then same **Quotation** can be converted to **Invoice** by just one click.

Available Stock Report:

INSTA

- Dashboard
- Customers
- Employees
- Product Details
- Masters
- SMS
- Reports
- Expense
- Settings

CLICK TO SEARCH
Welcome cts

Available Stock

Export

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Product Name	Product Type	Avl Qty	Cost Price	Selling Price	Total
Mobile	Android	-18	13000	14000	-234000
Juices	APPLE JUICES	7	50	90	350
Electronics	DELL	5	30000	33500	150000
Watches	Digital	-7	2000	2400	-14000
Watches	Fastrack in Women's	56	2000	2500	112000
Electrical	Iron Box	11	1250	1500	13750
Mobile	Nokia	9	5000	5600	45000
Electrical	Note 5	10	60000	650000	600000
Electronics	Oppo	10	10000	12000	100000
electronic	Samsung	-12	5000	4800	-60000

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Avl Qty - 155
 CP - 168500
 SP - 770220
 Total - 1164500

Fig (g) - Available Stock Report

INSTA provides stock management as one of its key features. Managing inventory or large number of items is a critical requirement of any retail business. This easy stock management software provides many intuitive ways of managing, tracking and correcting your stock. With this stock management software you can regularly track and correct your physical stock to match with your database.

Customer Points Report:

INSTA

Dashboard

Customers

Employees

Product Details

Masters

SMS

Reports

Expense

Settings

CLICK TO SEARCH

Welcome cts

Customer Points

Send SMS

Export

Search

Q

	Name	Mobile No	Available Points	Total Points	Used Points
<input type="checkbox"/>		12378965400	100	100	0
<input type="checkbox"/>		1	200	200	0
<input type="checkbox"/>		8	100	100	0
<input type="checkbox"/>		1111	100	100	0
<input type="checkbox"/>		8	10	10	0
<input type="checkbox"/>	abcd	9611719533	20	20	0
<input type="checkbox"/>	abd	8904496318	120	120	0
<input type="checkbox"/>	Abd	7411685016	210	230	20
<input type="checkbox"/>	Abdul	9449848590	10	10	0
<input type="checkbox"/>	Abida	8904496318	200	200	0

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Fig (h) - Customer Points Report

This report provides us the information of points allocated to the customer.

Expense Report:

INSTA

Dashboard

Customers

Employees

Product Details

Masters

SMS

Reports

Expense

Settings

CLICK TO SEARCH

Welcome cts

Expense Details

From Date

11/11/2017

To Date

11/12/2017

Load

Export

Search

Q

Expense Date	Expense Type	Amount	Paid To	Bill No	Bill Date	Comments
13/11/2017	Diesel	2000.00	LINGRAJ		13/11/2017	

Fig (i) - Expense Report

- Expense Report gives us the information of expense happened previous day, previous month with all relative details.
- On selection of desired dates of report, expense report can be obtained.

Transfer Product Module:

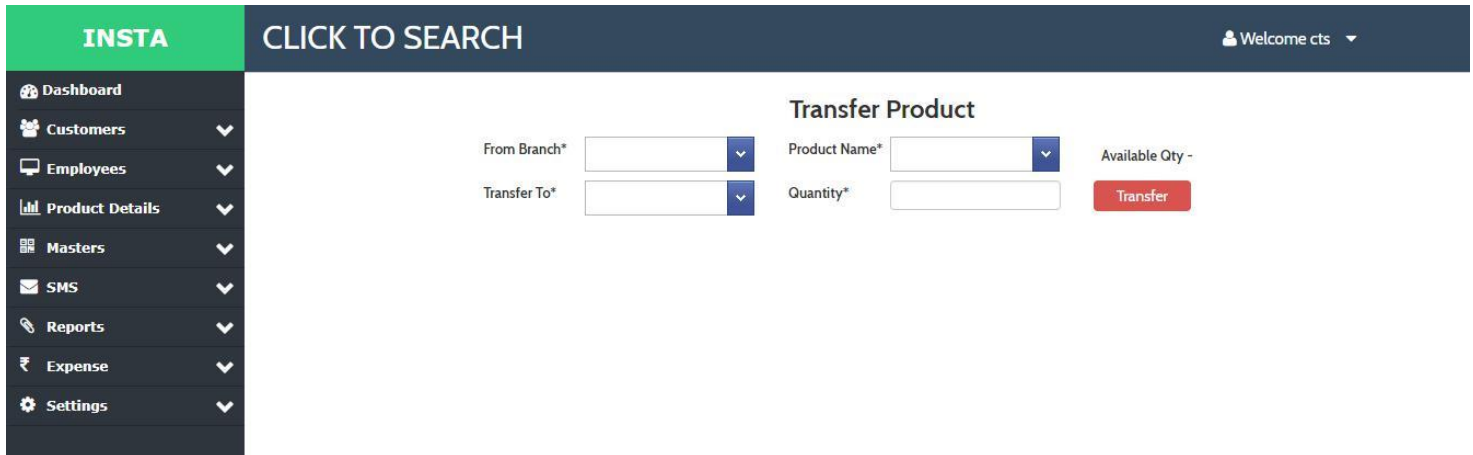


Fig (j) (I) - Transfer Product Module

If Your Business has multiple Branches this module enables the admin to transfer the product from one branch to another branch. Product will be deducted from branch from which products are sent and the same product gets added up to the branch to which products were transferred.

Transferred Products Report:

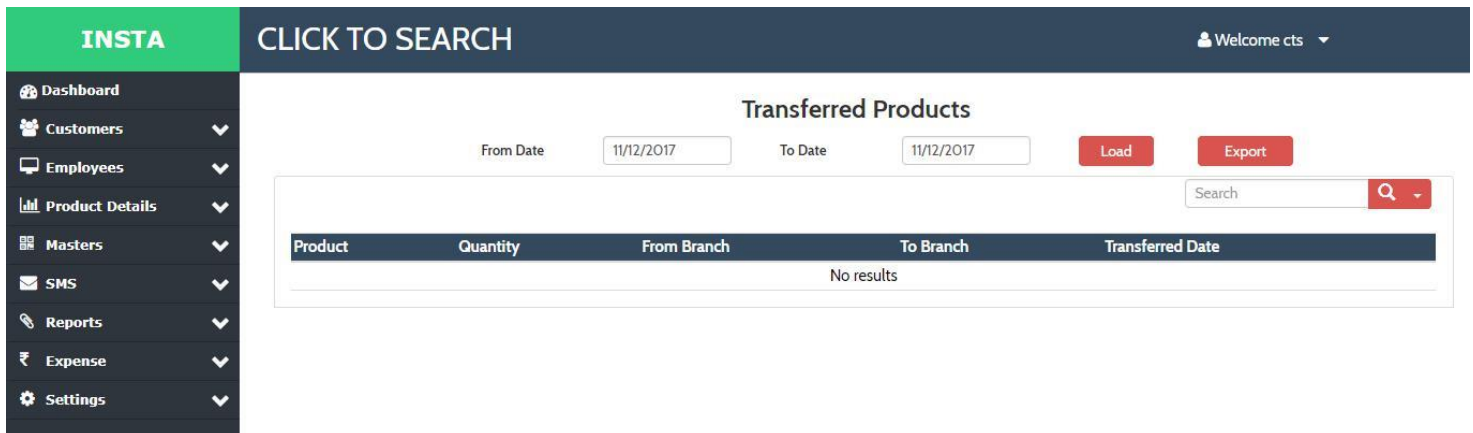
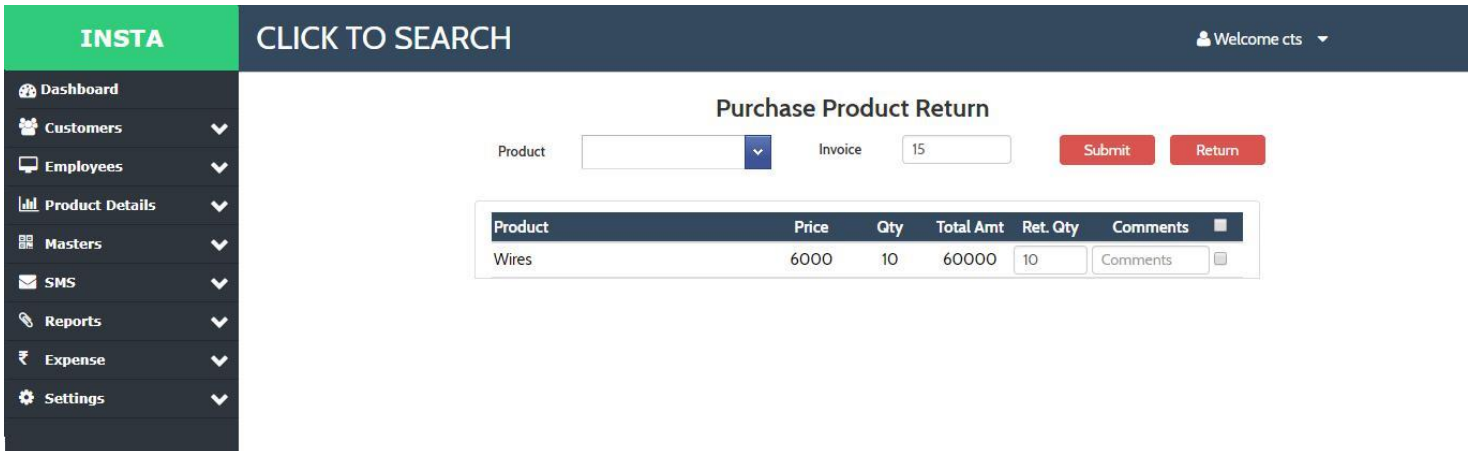


Fig (j) (II) - Transferred Products Report

- This report gives us the information of number of products transferred.
- Export to XL option is also available.

Purchase Return Module:



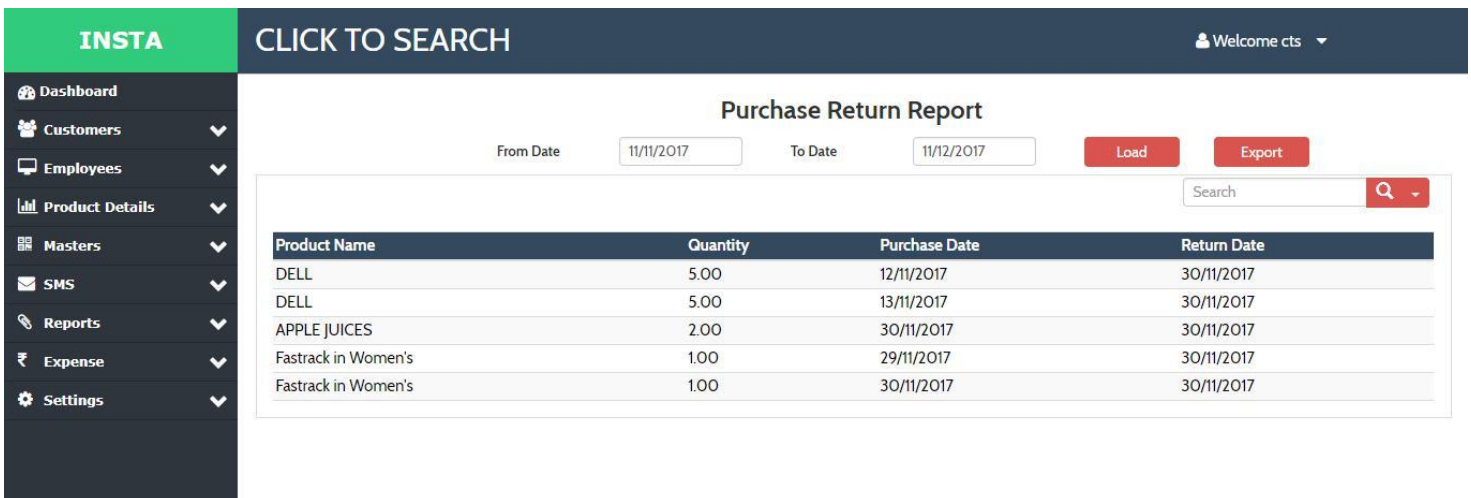
The interface shows a sidebar with navigation options: Dashboard, Customers, Employees, Product Details, Masters, SMS, Reports, Expense, and Settings. The main header displays 'INSTA' and 'CLICK TO SEARCH' with a user profile 'Welcome cts'. The title 'Purchase Product Return' is centered. Below the title, there are input fields for 'Product' (a dropdown menu) and 'Invoice' (a text box with '15'). To the right are 'Submit' and 'Return' buttons. A table below shows a single entry for 'Wires' with columns: Product, Price (6000), Qty (10), Total Amt (60000), Ret. Qty (10), and Comments.

Product	Price	Qty	Total Amt	Ret. Qty	Comments
Wires	6000	10	60000	10	Comments

Fig (k) (I) - Purchase Return Module

- We also have purchased product return option

Purchase Product Return Report:



The interface shows the same sidebar and header as the previous module. The title 'Purchase Return Report' is centered. Below the title, there are input fields for 'From Date' (11/11/2017) and 'To Date' (11/12/2017). To the right are 'Load' and 'Export' buttons. A search bar is located on the right side of the table. The table below shows a list of products with columns: Product Name, Quantity, Purchase Date, and Return Date.

Product Name	Quantity	Purchase Date	Return Date
DELL	5.00	12/11/2017	30/11/2017
DELL	5.00	13/11/2017	30/11/2017
APPLE JUICES	2.00	30/11/2017	30/11/2017
Fastrack in Women's	1.00	29/11/2017	30/11/2017
Fastrack in Women's	1.00	30/11/2017	30/11/2017

Fig (k) (II) - Purchase Return Module

- On selection of desired dates of report, product returned report can be obtained.

Sale Persons Report:

INSTA

Dashboard

Customers

Employees

Product Details

Masters

SMS

Reports

Expense

Settings

CLICK TO SEARCH

Welcome cts

Sale Person Report

From Date

11/11/2017

To Date

11/12/2017

Load

Export

Search

Q

Sale Person	Bill No	Name	Bill Date	Mobile No	Total	GST	Paid
umaiz	136	Misbha	30/11/2017	8553170832	5900.00	18.00%	5900.00
Misbha	138	Misbha	30/11/2017	8553170832	212.00	18.00%	212.00
Misbha	132		24/11/2017		708.00	18.00%	708.00
Ashfaq Ahmed	135		28/11/2017		1103.00	18.00%	1103.00
Ashfaq Ahmed	134		28/11/2017		590.00	18.00%	590.00
	139	Misbha	08/12/2017	8553170832	53.00	18.00%	53.00
	137	Misbha	30/11/2017	8553170832	11800.00	18.00%	11800.00
	133	undefined	28/11/2017	1100.00	104.00	198.00%	80.00
	120	LINGRAJ	13/11/2017	9449727646	46645.00	18.00%	26640.00

Fig (l) - Sale Persons Report

- This report gives you the information about the person who sold the items along with Bill No and Total Amount of the bill.

Product Report

INSTA

Dashboard

Customers

Employees

Product Details

Masters

SMS

Reports

Expense

Settings

CLICK TO SEARCH

Welcome cts

Product Report

From Date

15/11/2017

To Date

15/12/2017

Load

Export

Search

Bill No	Product Type	Product	Quantity	CP	SP	MRP	Discount	UOM	Supplier	Details	Purchase Date
15	Electical	Wires	1.00	5000.00	6000.00	0.00	0.00				10/12/2017
1	Electical	Note 8	1.00	24000.00	21186.44	25000.00	0.00	Nos			30/11/2017
86	Juices	APPLE JUICES	1.00	50.00	90.00	0.00	0.00				30/11/2017
13	Watches	Fastrack in Women's	1.00	2000.00	2500.00	0.00	0.00	Nos			29/11/2017

Fig (m) - Products Report

Products Report gives us the information of Products, when the product was purchased, supplier, Selling Price, M.R.P and so on.

Transactional SMS Module:

INSTA
CLICK TO SEARCH
Welcome cts ▾

- Dashboard
- Customers ▾
- Employees ▾
- Product Details ▾
- Masters ▾
- SMS ▾
- Reports ▾
- Expense ▾
- Settings ▾

Send Transactional SMS

Select Category: All

Msg Type:

Message:

Msg Length: 0 Msg Count: 0

Send
Send To All
Clear

Transactional SMS Balance-875

Q ▾

<input type="checkbox"/>	Name	Mobile No
<input type="checkbox"/>		971561982973
<input type="checkbox"/>		1234567890
<input type="checkbox"/>		12345874
<input type="checkbox"/>		9986697567
<input type="checkbox"/>	ABCD DDDDD	111111111
<input type="checkbox"/>	Ashfaq	9738353529
<input type="checkbox"/>	Eathesham	9845341432
<input type="checkbox"/>	Farha	9738500816
<input type="checkbox"/>	Farha	9738500816
<input type="checkbox"/>	Farha	9738500816

Fig (n) – Transaction SMS Module

Transactional SMS are sent to your customer to pass on information necessary for using your product or service. And you can send SMS in bulk just by clicking the Send To All Button.

Promotional SMS Module:

INSTA
CLICK TO SEARCH
Welcome cts ▾

- Dashboard
- Customers ▾
- Employees ▾
- Product Details ▾
- Masters ▾
- SMS ▾
- Reports ▾
- Expense ▾
- Settings ▾

Send Promotional SMS

Select Category: All

Promotional SMS Balance-97

Message:

Message Length: 0 Message Count: 0

Send
Clear

Q ▾

<input type="checkbox"/>	Name	Mobile No	Email ID	Comments
<input type="checkbox"/>	Afzal	9845820125		
<input type="checkbox"/>	Alhayat	9591920482		
<input type="checkbox"/>	anwar	9880547545		
<input type="checkbox"/>	Ashfaq	9738353529		
<input type="checkbox"/>	Ashwin	9497438802		
<input type="checkbox"/>	azad	9004116627		
<input type="checkbox"/>	Charles	9164944449		

Fig (o) – Promotional SMS Module

Promotional SMSes are sent with the objective of promoting your product or service. And you can send SMS in bulk.

Transactional SMS Status:

INSTA

Dashboard

Customers

Employees

Product Details

Masters

SMS

Reports

Expense

Settings

CLICK TO SEARCH

Welcome cts

Transactional SMS Status

From Date

16/11/2017

To Date

16/12/2017

Load

Export

Search

Q

Name	Mobile No	Status	Reason	Message	Sent Date
	5	Not Delivered		Thank You for visiting Click To Search. Your Total Amount - 16520. Received - 16520. Received - 0. Available Points - 200. For any of the assistance call us on9738353529	16/12/2017
	856	Not Delivered		Thank You for visiting Click To Search. Your Total Amount - 590. Received - 590. Received - 0. Available Points - 50. For any of the assistance call us on9738353529	16/12/2017
	9566216752	Not Delivered		Thank You for visiting Click To Search. Your Total Amount - 71. Received - 500. Balance - -429.00. Available Points - 120. For any of the assistance call us on9738353529	15/12/2017

Fig (o) – Transactional SMS Status

We will also provide you the report of transactional SMS where in you can view the message status. We also give the reason if the message is not delivered.

Promotional SMS Status:

INSTA

CLICK TO SEARCH

Welcome cts

Dashboard

Customers

Employees

Product Details

Masters

SMS

Reports

Expense

Settings

Promotional SMS Status

From Date

16/11/2017

To Date

16/12/2017

Load

Export

Search

Q

Name	Mobile No	Status	Reason	Message	Sent Date
Misbha	8553170832	Delivered		Dear Misbha, Hi	02/12/2017

Fig (o) – Promotional SMS Status

This Report gives us the information about the promotional SMSes sent to customers, on which date messages were sent, we also provide the reason if the message is not delivered.

Billing For Retail Shops:

INSTA

- Dashboard
- Customers
- Employees
- Product Details
- Masters
- SMS
- Reports
- Expense
- Settings

CLICK TO SEARCH
Welcome cts

Add Items

HSN	Product	Quantity	UOM	CGST	SGST	MRP	Rate	Total
<input type="checkbox"/>	Maggie	1	Nos	0.00	0.00	70.00	70.00	70.00
<input type="checkbox"/>	Sugar	2	kg	0.00	0.00	100.00	100.00	200.00
<input type="checkbox"/>	Good day	1	Nos	0.00	0.00	50.00	50.00	50.00

Total Amount*
Final Total

Fig (p) – Retail Products

- This module is designed to handle all the needs of the individual shop or retail chain in a very efficient, effective and accurate way. Retail Billing Software is feature rich software with highly flexible configurations.
- Barcode Management:** Helps encode & centralize all products information in a barcode so that it becomes simple for store owners to quickly & accurately track products.
- When an operator scan/add any item into an invoice, correct price are assured to be applied automatically by INSTA which is the main aspect of any billing software.
- If the barcode is damaged due to any reason we even have an option of selecting the product by entering the barcode code manually.
- Points** will be allocated to a customer on each invoice.
- Multiple Payment Option is also available